

BEFORE THE  
POSTAL REGULATORY COMMISSION  
WASHINGTON, D.C. 20268-0001

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*In the Matter of:*

Valley Falls, RI Station  
Cumberland, RI 02864-9991  
(Derrick Watson, Petitioner)

Docket No. A2011-18

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**UNITED STATES POSTAL SERVICE RESPONSE TO ORDER NO. 783**  
(August 2, 2011)

On July 29, 2011, the Commission issued Order No. 783, requesting, at page 3, that the Postal Service file no later than August 2, 2011, "an unredacted copy of the following pages of the Administrative Record showing the number of Post Office Box customers served by the Valley Falls Station: Item No. 2 at 1 through 3; Item No. 3 at 1, 2, and 5; Item No. 15 at 1 and the unnumbered item (following Item No. 16) at 1 (at page 42 of the Administrative Record)."

This filing responds to that directive. Attached please find revised versions of the redactions of the first seven of the eight pages of the Administrative Record listed on page 3 of Order No. 783. The redactions on the eighth attached page (the unnumbered item (following Item No. 16) at 1 (at page 42 of the Administrative Record)) remain unchanged, because the redacted numbers in "Item 2 page 2" do not concern the number of Post Office Box customers served by the Valley Falls Station, rather they concern the total number of Post Office Boxes at the Valley Falls Station.

Respectfully submitted,

UNITED STATES POSTAL SERVICE

By its attorneys:

Anthony F. Alverno  
Chief Counsel, Global Business  
Corporate and Postal Business Law Section

Christopher C. Meyerson  
Attorney

475 L'Enfant Plaza, S.W.  
Washington, D.C. 20260-1137  
(202) 268-7820; Fax -5628  
August 2, 2011



DOCKET NO.

02864

ITEM NO.

2

PAGE

1

June 26, 2009

John W. (Mike) Powers III  
DISTRICT MANAGER  
CUSTOMER SERVICE AND SALES

SUBJECT: AUTHORITY TO CONDUCT INVESTIGATION

I request your authorization to investigate a possible change in postal services for the following office in the 1<sup>st</sup> and 2<sup>nd</sup> Congressional District.

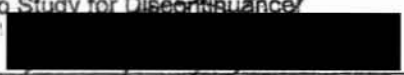
Post Office Name: Valley Falls Finance Station, RIZIP+4 Code: 02864-9997EAS Level: 24Finance Number: County: Providence

Number of Customers:

Post Office Box	<del>160</del> 150
General Delivery	0
Rural Route (RR)	0
Highway Contract Route (HCR)	0
Intermediate RR	0
Intermediate HCR	0
City Delivery	0
Total Customers	<del>160</del> 150

Consolidation of the station with the Main Office.

Please indicate your approval of this study by signing below and returning the original form to this office.

  
Manager, Post Office OperationsApproval to Study for Discontinuance  


District Manager, Customer Service and Sales

Date

6/29/09



DOCKET NO.

02864

ITEM NO.

2

PAGE

2

## Station and Branch Optimization Concept Briefing Sheet

Use this form to provide additional information for the Discontinuance Study authorized by the District Manager. In the Proposed Concept Narrative Section provide a narrative that outlines the key reasons for the study. Examples for completing the "Proposed Concept Narrative" section of the form are attached for the following station/branch types: retail only; retail and PO Box; Retail, PO Box and Delivery. The examples are meant to serve as a guide for the type of information necessary and should be revised by you to describe your concept.

If a decision is made to remove a station/branch from the study process, this briefing sheet is required with an explanation of the factors that led to that removal.

This briefing sheet should be attached to the District Manager authorization to study memo along with a ROAM map.

This Briefing sheet requires the signature of the District Manager and the concurrence of the Area Vice President.

### FORM: Facility Profile

Station/Branch Name

Pawtucket-Valley Falls

Current Facility Use (Check all that apply)

☒ Retail ☒ PO Box ☐ Delivery ☐ BMEU ☐ DDU

Projected 2009 Walk in Revenue

Total Number of PO Boxes

Number of PO Boxes Rented

Percentage Rented

170 150

CSSOM Earned LDC 45 Hrs. (Recent completed full quarter)

CSSOM Actual LDC 45 Hrs (Recent completed full quarter)

### Proposed Concept Narrative Facility Profile

The SENE District is proposing to close Valley Falls Station and move the PO Box section to the Cumberland Branch of the Pawtucket Post Office which is located 2.80 miles away. This is a retail unit only. There are currently 168 PO Boxes rented at Valley Falls Station that can be relocated at the Cumberland Branch while maintaining their current address and size.

Currently Walk in Revenue is down compared to SPLY while total transactions are down. Furthermore, the station only earns employees utilizing the CSAW report.

The current lease will expire on April 30, 2013. The combined savings for leasing the property are with additional savings for other expenses such as contract cleaning, snow removal and local travel. Work hour savings equate to hours per year for the station. In addition the office expends an extra hours for inter-station runs raising the total salary reduction to.

District Manager Signature

Date

8/11/09

Area Vice President Concurrence

Date

## Station and Branch Optimization Concept Briefing Sheet

1. **Abstract** – A brief summary of the study. Examples for completing the Abstract Concept Form are provided. The abstract should be attached to the following station/branch types: retail only, retail and PO Box, Retail, FPO box, and Delivery. The abstract should be submitted to the study for the type of information necessary and should be revised by you to describe your concept.

For a complete overview of all data generated from the study process, this finding sheet is required with all registrations of the findings. This is a

© 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 2681, 2682, 2683, 2684, 2685, 2686, 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695,

It shall not be valid without the signature of the District Manager and the concurrence of the Area Vice-President.

**FORM: Facility Profile**

Branch Name

Sturges Valley Falls, RI

Facility Use (Check all that apply):

☐ Retail
 ☒ PO Box
 ☐ Delivery
 ☐ BMEU
 ☐ DDU

### Projected 2009 Walk in Revenue

 $\sqrt{1000}$ 

### 5.4 Number of PO Boxes

Number of PO Boxes Rented

~~174~~ 150

Percentage Rented

35.00 - at 1961 DC 45415 (Re sent completed full quarter)

1

(8) 1.36 g (0.01 mol), 20% aq. solution, completed full quantization

10

## Proposed Concept Narrative Facility Profile

3. The District is proposing to close Valley Falls Station and move the PO Box section to the Portland Branch of the Pawtucket Post Office which is located 3.1 miles away. This is a retail unit. There are currently 150 PO Boxes rented [REDACTED] at Valley Falls Station that are allocated at the Cumberland Branch while maintaining their current address and size.

General Walk-in Revenue is down [REDACTED] compared to SPI Y while total transactions are down [REDACTED] furthermore, the station only earns 1.2 employees utilizing the CSAW report

current lease will expire on April 30, 2013. The combined savings for leasing the property are \$20,000, with additional savings for other expenses such as contract cleaning, snow removal and heating. A 24-hour savings equate to 2,250 hours per year for the station. In addition, the office expends extra 458 hours for inter-station runs raising the total salary reduction to [REDACTED]

### • • • • • Minor of Signature

Date \_\_\_\_\_

*Wolfgang C. A. Frey*

Figure 1

ZIP CODE: 02864

SCKET NO.

02864

ITEM NO:

ITEM NO.

3

PAGE:

PAGE

1

**Classified Station/Branch or Community Post Office Discontinuance Checklist****Proposed Discontinuance Facility Information**

District Name: SE New England

District Contact: Steven M Sondler Telephone Number: 401-276-6929

Office Name: Valley Falls

State: RI ZIP Code: 02864-9991

County: Providence Congressional District: 01

Date Office Established: 4/1/1972 EAS Postmaster Level: EAS-24

Reason for Discontinuance (i.e., Operational Efficiencies, Reduced Workload, Proximity of Neighboring Retail Units:

6.1% reduction in customer visits and 9.5% reduction in revenue

Is facility owned ☒ Yes ☒ No When does the lease or contract expire? April 2013

Is there a termination clause? ☒ Yes ☒ No

If no, What are lease termination plans?

How many customers are affected:

Post Office box customers: 163 150

General Delivery: 0

Rural Route: 0

Highway Contract Route (HCR): 0

City Route: 0

Intermediate Rural: 0

Intermediate HCR: 0

Total number of customers: 163 150

Window Service Hours: M-F: 09:00 AM-12:00 PM, 02:00 PM-05:00 PM

Sat: 09:00 AM-12:00 PM

Lobby

Hours: M-F: 07:00 AM-05:00 PM

Sat:

07:00 AM-01:00 PM

**Retail Customer Data:**

What is the Post Office Box Fee Group for this location? Group 3

DOCKET NO.

02864

ITEM NO

3

PAGE

2

How many Post Office Boxes are at this location?

How many Post Office Boxes are rented at this location?

150

Move to Cumberland Branch and keep current

What are the plans for the Post Office Box customers? PO Box #

Does the Office have  
an APC?

Yes XX No

If yes, what are the plans for APC?

Total Window Staffing (Earned/Actual Staffing Graph, October/March of most current FY): (attach documentation) ✓

Average WTIL (12 month data); # of WTIL over 5 minutes: (attach documentation) N/A not a mystery shop office

N/A	
-----	--

CSM Trend Data (Last 4 quarter trends): (attach documentation)

CSM data is only for three digit area 028 trend for last four quarters is

--	--

WIR for the last three fiscal years were:

\$ FY 09

\$ FY 08

\$ FY 07

Total Operating Expenses for last 12-month data  
(ADM):

Average Daily Retail Transactions (12-month data):  
(Total Transactions divided by number of retail  
business days)

(Source: Monthly, Yearly RDM FLASH)

Total Retail Transactions for current fiscal year  
and same period last year (RDM FLASH)

Retail Transaction Trends for last three fiscal years (RDM FLASH):

FY 09

FY 08

FY 07

What is the Post Office Box Fee Group for this location?

Group 3

DOCKET NO.

How many Post Office Boxes are at this location?

[REDACTED]

ITEM NO

PAGE

How many Post Office Boxes are rented at this location?

569

How many Post Office Boxes are available to rent?

[REDACTED]

Does the Office have an APC?

Yes XX No

Is there sufficient customer and employee parking?

XX Yes No

If not, please explain what provisions will be made for customers and/or employees?

[REDACTED]

Average WTIL (12 month data): (attach documentation)

[REDACTED]

# of Retail Workstations: 3

CSM Trend Data (Last 4 quarter trends): (attach documentation)

[REDACTED]

Estimated Window Staffing if Proposal is implemented (impacted office and gaining office). Use Earned/Actual Staffing Graph for Oct/Mar of most current fiscal year (attach documentation)

[REDACTED]

Current Staffing

Does facility have physical capacity for both retail and delivery to absorb workload? Include narrative to explain proposed changes

[REDACTED]

Nearest Post Office, Station, Branch or CPU (if different from above)

Name, State & ZIP:

[REDACTED]

EAS Level:

Miles away:

Window Service

Hours: M-F

No Hours Entered

Sat No Hours Entered

Lobby Hours: M-F

No Hours Entered

Sat No Hours Entered

Number of PO boxes Available?

[REDACTED]

02864  
3  
5



ZIP CODE: 02864

ITEM NO: \_\_\_\_\_

PAGE: \_\_\_\_\_

02864

15

1

U. S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet		1. Date Prepared 10/22/09	
2. Post Office Name Valley Falls Station Valley Falls		3. State and ZIP + 4 Code 02864-9991 RI - 02864-9991	
4. District SE New England	5. County Providence	6. Congressional District 01	
7. Reason for Proposal to Discontinue Due to declining revenue and customer transactions	8. Post Office Emergency Suspended (Reason and Date) N/A	9. Proposed Permanent Alternate Service Cumberland Branch 2055 Diamond Hill Road Cumberland, TI 02864-9998	
10. Staffing		11. Hours of Service	
a. <input type="radio"/> PM Occupied <input checked="" type="radio"/> PM Vacancy Reason & Date:		a. Time M-F 9:00 – 12:00 2:00 – 5:00	Sat. 9:00 – 12:00 Total window hours per week 33
b. <input type="radio"/> OIC <input type="radio"/> Career <input type="radio"/> Noncareer		b. Lobby Time M-F 7:00 – 5:00	Sat. 7:00 1:00 56
c. Current PM Position Level EAS- Downgraded from EAS-			
d. No. of Clerks No. of Career 1 No. of Noncareer			
e. No. of Others No. of Career No. of Noncareer			
12. Number of Customers Served		13. Daily Volume (Pieces)	
a. General Delivery	0	Types of Mail	Received Dispatched
b. P. O. Box	163	a. Letters	
c. City Delivery	0	b. Newspapers	
d. Rural Delivery/Intermediate Rural Delivery	0	c. Parcels	
e. Highway Contract Route/Intermediate HCR	0	d. Other	
f. Total	163	e. Total	
g. No. Receiving Duplicate Service	0	f. No. of Postage Meters	0
h. Average No. Daily Transactions		g. No. of Permits	0
14. Finances	a. Revenue Receipts	b. EAS-minimum PM Basic Salary	c. PM Fringe Benefits (33.5%)
	FY 09		
	FY 08		
	FY 07		
15a. Quarters			
<input type="radio"/> Postal Owned <input checked="" type="radio"/> Leased (expiration April 2013) Annual Lease \$ 30,201.00			
30 Day cancellation clause? <input type="radio"/> Yes <input checked="" type="radio"/> No Evicted? <input type="radio"/> Yes <input type="radio"/> No (If Yes, must vacate by). (Date)			
Located in: <input checked="" type="radio"/> Business <input type="radio"/> Home <input type="radio"/> Other Suitable alternate quarters available? <input type="radio"/> Yes <input type="radio"/> No			
15b. Explain: All postal operations to include PO boxes will be moved to the Cumberland Branch located 3.1 miles from the			

12/18/2009

Memo to Docket #02864, Valley Falls RI, Classified Station

Teri,

The answers to your question are below in red, I have also attached the three letters I am sending out. Please feel free to contact me if you have any other questions or concerns.

Information has been updated on all documents within the Docket.

I have the following questions for you:

**Item: 3 page 4:**

Lists the clerks salary as \$[REDACTED], on **item #20 pg 5** it lists the salary as [REDACTED], depending on the salary that will change the benefit amounts. Which amount would be correct? Please utilize salary of \$40,558.00.

The total numbers of P O Boxes are listed as [REDACTED] I show in AMS delivery statistics that the total is [REDACTED], which is it?

[REDACTED]

**Item 2 page 2:**

Also it was indicated that there was an inter-station run.

[REDACTED] hours, what would that equate to as far as costs? That should be included in the total savings.

[REDACTED]

**In evaluating the questionnaires:**

The following items need addressed, I would suggest sending those customers an additional letter:

I will need you to fax or scan me a copy of the letters, so they can be included in the final Docket.

Most of the questionnaires addressed traffic issues with the Cumberland Office, also their were several that addresses parking issues, that was not addressed in the responses, is there adequate parking, do other businesses use the lot for parking, such as the bakery next door, that was mentioned several times also.

The current customer parking lot at the Cumberland Branch 02864 is available just for Postal customers as this is a stand alone facility. There is currently thirteen marked parking spaces to include one space designated for handicap parking. The parking lot is designated with one way travel configuration. One lane to enter the facility with and a separate lane to exit. The exit lane has sufficient space to allow for a left travel lane to access a snorkel box, a middle travel lane to exit the lot and a right lane that is sufficient to safely park four additional vehicles. A curb separates the Postal Service's parking lot from the adjacent bank's parking lot.